



BELL COUNTY PUBLIC HEALTH DISTRICT

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Amy J Yeager, MPH
BCPHD District Director

Lara Via, MD
Health Authority

BOARD of HEALTH

MEETING AGENDA

May 13, 2024, at 6:00 p.m.

BCPH Main Office, 4236 Lowes Drive, Temple, Texas 76502

Items marked with an asterisk (*) indicate voting items.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance to the flags of the United States of America and the State of Texas
- IV. Public Comment
- V. Review and action regarding Minutes from the April 15, 2024, Board of Health meeting *
- VI. Board Actions – items with an (*) indicate vote of the Board of Health (BOH)
 - a. Presentation, discussion, consideration, and possible action adopting the Delegation of Authority for District Director, Amy J. Yeager, to take effect immediately. *
- VII. District Director Report
 - a. Retirement of Consuelo Elliott, Nurse Practitioner, former Director of Nurses on June 6, 2024
 - b. Retirement of George Highsmith, Retail Food Director on June 7, 2024
 - c. Interviewing for open WIC and Clinical positions
 - d. Donation of a 3rd inoperable vehicle, 2009 Ford Ranger, to the non-profit Vehicles for Veterans organization. Gave first option to local fire departments.
 - e. Monitoring H5N1 (Avian flu) activity and participating in national calls
 - f. Medical/Infectious Disease Update – (Epidemiology report provided in advance) – Dr. Via
- VIII. Finance Division Update
 - a. Account balances as of 5/9/2024
 - i. PNC payroll account - \$ 5,911.85
 - ii. PNC general account – \$303,073.25
 - iii. Texpool account - \$3,954,305.24
 - b. Audits
 - i. Single Audits for FY22 and FY23 – Meeting with external auditor this week for next steps
 - ii. HHS WIC audit update – The amount owed that was reported at the April 15, 2024 Board meeting was incorrect. The actual amount owed and paid was \$2,702.92 instead

- of \$3,086.52.
 - iii. Currently in the bi-annual HHSC Monitoring Review for Healthy Texas Women, Family Planning Program, and Breast and Cervical Cancer Program.
 - iv. Currently in the Everybody Texas program and fiscal desk audit period. Site visit to the Killeen clinic on May 15th.
 - c. Update on Blackbaud accounting software implementation phase and start up
 - d. FY2025 Health District Member Contributions
- IX. Division/Program Reports – provided in advance
- a. Any questions for Division Directors
- X. New Business
- a. Board Member status updates
 - i. Current status of Cities and Towns in Bell County, Texas regarding BOH for members and/or alternates including updates on reappointments and expired terms
- XI. Next Meeting: Monday, June 10, 2024 at 6:00 p.m.
4236 Lowes Drive, Temple, Texas
- XII. Adjournment

This meeting is being conducted in accordance with the Texas Opening Meeting Law.
{V.T.C.A., Government code, 551.001 et seq.}

The Board of Health is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); or discussing security personnel or devices (Section 551.076). If the Board of Health determines to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

This meeting is being conducted in accordance with the Americans with Disabilities Act {42 USC 12101 (1991)}.

The facility is wheelchair accessible and handicap parking is available.

Requests for sign interpretive services are available upon request received at least 48 hours prior to the meeting.

To plan for those services, please call (254) 773-4457, District Director's office or

(TDD) 1-800-RELAY TX (1-800-734-2989).

Certification

I certify that the above notice of a regular Board of Health meeting was posted in the main entrance of the Health District office at 4236 Lowes Drive, Temple, Texas before 6:00 p.m. May 10, 2024 and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Amy J. Yeager, MPH, District Director